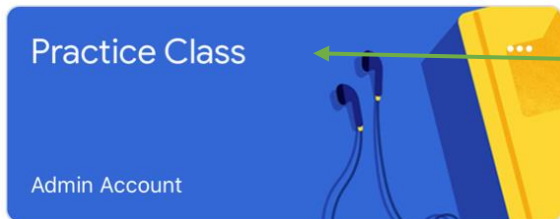




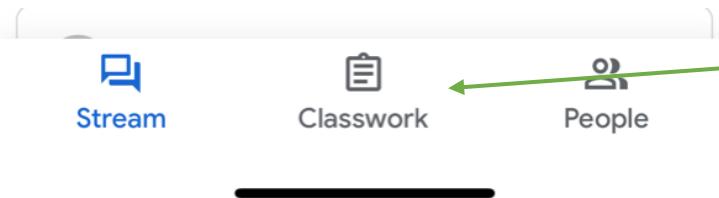
How to... Upload Photographs of Completed Work from a Smartphone/Device



We are encouraging children to get a good balance of working on and off screen. As such you may need to upload a photograph of your child's written work. To do this, you will need to download the Google Classroom app onto your smartphone/device.



Open the app and click on your class.



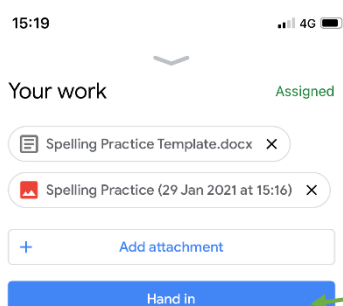
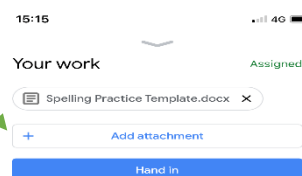
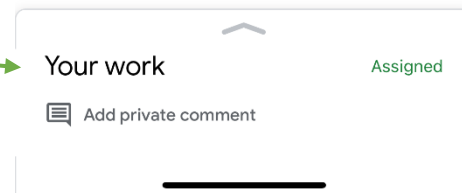
Click on 'Classwork' and find the assignment you wish to upload to.

This can appear at the top or bottom of your screen depending on the device.

Open the assignment.

At the bottom of the screen, click 'your work'.

Then click 'add attachment'. Here you can select the type of attachment you wish to include. You can take the photo of the work by clicking 'use camera' or use a pre-taken photo using 'pick photo'. Select the photo you wish to upload. You can upload multiple photos here – you just have to do one at a time.



When the photo has uploaded, click 'Hand in'. Your photograph has now been submitted to the teacher.