



## Ranvilles Junior School Safe Parking Policy

### 1. ACCESSIBILITY

This policy is available in large print or Braille.  
Please contact the school office who will be happy  
to arrange this for you.

### 2. PURPOSE OF POLICY

The purpose of this policy is to make travelling to school and parking on and around  
the school campus safe for pupils, staff, parents and all other visitors to the campus.  
All drivers support in the implementation of this policy will mean safer parking for all.

### 3. APPROVAL

Approval date: October 2019

Date for next review: October 2021

### 4. INTRODUCTION

The policy was created and agreed with Ranvilles Infant School following the  
implementation of The Campus Travel Plan.

### 5. REFERENCES

None.



## 6. **MAIN OBJECTIVES**

- To establish a safe environment in which the safety of pupils, staff and visitors to the campus are at the fore.
- To ensure that the staff car park is used for that purpose only (space is limited).
- To implement a one-way system and to encourage traffic using the one-way system abides by the speed limit.
- To request and encourage that when children are driven to school, cars are parked safely, with respect to neighbours of the school and that children are picked up and/or dropped off safely.
- To encourage more children to walk to school (where it is feasible).

## 7. **CONTENT**

### 7.1 **Use of the staff car park**

The barrier will be in use every day from 8 a.m. Entrance into the car park will be by swipe card which will release the barrier. Visitors should press the buzzer for the relevant school and the barrier will be released by that office.

The car park will be used by:

- The staff of Ranvilles Infant and Junior Schools.
- Disabled visitors/parents (blue badge holders).  
Please register your details with the appropriate school office.
- School Governors (for business purposes only).
- Friends of Ranvilles Junior School and Forest committee members/helpers, when appropriate.
- Barn Owls staff.

In the event of an evening meeting, or other function for parents the school car park may be open to all but will close once the meeting/event has ended and the main gates will then be locked until the next morning.



## **7.2 Parents and Community Centre users**

For parents that need to drive their children to school, you must park outside the school gates in Oldbury Way or in the side roads around the campus.

You should:

- Park responsibly and let pupils out of the car safely onto the pavement side if possible.
- Not block the driveways of neighbours to the school.
- Not block the one-way system.
- Drive slowly round the one way system, allowing coaches and buses to pass as necessary.

## **7.3 The School Gates**

In line with Police advice, the school gates will remain open during the school day but will be closed and/or locked in the evenings, at weekends and during the holidays.

When the gates are closed and/or locked, the barrier will remain up to allow the emergency services access if required.

## **8. APPENDICES**

None.