



Ranvilles Junior School

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Tuesday 17 April 2018

Dear Year 6 Parents / Guardians

Your child is preparing to take their end of Key Stage 2 SATs tests in English and Mathematics. The purpose of this letter is to share key information with you regards the tests and to allow time for any questions you might like answered. Please feel welcome to contact the school office to speak with a senior leader should you have any questions.

We are incredibly proud of our children. They have been working hard and are focused to achieve their best. We are doing everything we can to make these tests reflective of daily school 'test' experiences. The children will take the tests in Year 3 and Year 6 classrooms and there will be two invigilators in each classroom. All invigilators are teachers or Teaching Assistants and they will adhere to the regulations outlined in the Standards and Testing Agency Test Administration Guidance.

SATs: Useful Information – Ranvilles Junior

- There will be a breakfast available for the children on the day of each test – the school hall doors will be open and from 08.30am the children are welcome to share breakfast in preparation
- The children will know which classroom they will be taking the test in before SATs week
- The children will know which members of staff are invigilating the tests in designated classrooms
- All invigilators will have received training in how to administer the tests in relation to statutory guidance
- Before the administration of each test, the children will have a helpful 'warm-up' session
- Following the 'warm-up' session the children will have some fresh air / calm play (no football)
- The school will provide all the equipment required for children to sit the test
- Your child will be able to drink water during the test if they need to
- Your child will be able to go to the toilet (supervised) during the test (if they need to)
- Your children will be made to feel comfortable and confident prior to the test
- Your child is allowed to ask questions of the invigilator during the test by raising their hand (please see guidance below)
- On completion of each test, Year 6 will have a break

SATs Timetable

Date	Test	Timings
Monday 14 May 2018 – am	English grammar, punctuation and spelling Paper 1: questions	45 minutes
	English grammar, punctuation and spelling Paper 2: spellings	15 minutes (not strictly timed)

Tuesday 15 May 2018 – am	English reading	60 minutes
Wednesday 16 May 2018 – am	Mathematics Paper1: arithmetic	30 minutes
	Mathematics Paper 2: reasoning	40 minutes
Thursday 17 May 2018 – am	Mathematics Paper 3: reasoning	40 minutes

Assistance

Date	Test	Assistance
Monday 14 May 2018 – am	English grammar, punctuation and spelling Paper 1: questions	<p>If a pupil asks a question about test content, the invigilator may explain or rephrase a question provided. For example, if a question asks to “insert a pair of commas”, “insert” may be explained, but not “commas”.</p> <p>The invigilator is permitted to advise a child to - “Read the question again and underline key words that tell you what to do,” if a pupils states they do not understand the question.</p>
	English grammar, punctuation and spelling Paper 2: spellings	No assistance is provided for the spelling paper.
Tuesday 15 May 2018 – am	English reading	<p>General instructions will be read to pupils.</p> <p>Invigilators may rephrase the explanations provided in the test instructions to ensure all pupils understand them.</p> <p>Specific guidance is given for readers in relation to the varied questions.</p>
Wednesday 16 May 2018 – am	Mathematics Paper 1: arithmetic	If a pupil requests it, a question may be read to the pupil on a one-to-one basis.
	Mathematics Paper 2: reasoning	At a pupil’s request, the invigilator may point to parts of the test paper such as charts, diagrams, statements and equations.
Thursday 17 May 2018 – am	Mathematics Paper 3: reasoning	<p>If a pupil requests it, a question may be read to the pupil on a one-to-one basis.</p> <p>At a pupil’s request, the invigilator may point to parts of the test paper such as charts, diagrams, statements and equations.</p>

You can support your child at home by encouraging them to do their homework and by ensuring they are getting a good night's sleep every evening. The Standards and Testing Agency have published a pamphlet for your information (please find this circulated with this letter). You are able to look at past papers at www.gov.uk/STA. A big challenge for all children is to complete the paper in the time frame given – knowing timetables and regular reading is supportive.

Thank you for your continued support. Please do not hesitate to contact us should you have any questions.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A Williams', written in a cursive style.

Angela Williams

Headteacher