



Ranvilles Junior School

Oldbury Way - Fareham - Hants - PO14 3BN

Email: admin@ranvilles-jun.hants.sch.uk

Telephone: 01329 841679 Website: www.ranvillesjunior.co.uk

7 September 2017

Dear Parents/Guardians

**Parents'/Guardians' Evening/Meet the Teacher
Monday 18 September 2017 - 3.50pm to 6.30pm
& Tuesday 19 September 2017 - 3.50pm to 6.30pm**

Welcome back to the start of a new academic year. I hope that you all had a wonderful summer break and that the children feel refreshed and invigorated, looking forward to another year of action-packed learning.

I would like to invite you to attend the first parents'/guardians' meeting of the year. The purpose of this meeting is to:

- Meet your child's new class teacher
- Establish how well your child has settled into their new learning environment
- Share any 'home' information which will support us to help your child in school
- Allow us to identify specific curriculum areas which will be focused upon
- Identify how you can support core learning set through homework
- Agree expectations for a successful year

Please select a day and time that suits you best. Once the office has received your reply you will be sent confirmation of the time of your appointment. If you have more than one child in school, please put both their names on the same slip so we can coordinate times for you. Initial introductory meetings are scheduled for ten minutes. We appreciate that you might require a longer appointment and are happy to oblige. Should this be the case, please contact the school office and we will arrange an additional mutually convenient time. Thank you.

I look forward to seeing you soon.

Yours sincerely

Mrs A Williams
Headteacher

.....
Parents' Evening/Meet the Teacher

Child's name: Class:

I have other children as follows: Name: Class:

Name: Class:

Monday 18 September **OR** Tuesday 19 September

3.50-4.30 4.30-5.20 5.20-6.00 6.00-6.30

Signed: (parent/guardian)

Headteacher - Mrs Angela Williams MA (Ed)